



Hamisha Loaves Charity

Vetting & Registration Guidelines for Persons with Disabilities (PWDs)

Thank you for your interest in registering with us. As part of our commitment to transparency, dignity, and direct impact, we require in-person verification at our office for every application. This ensures the authenticity of each profile and builds trust with potential donors.

Who Can Register:

- A person with disability (PWD) directly.
- A close relative or legal guardian of a PWD (must be able to provide required documentation and proof of relation).

What to Bring:

1. National ID of the PWD.
2. Mobile Money account details (registered under the PWD's name).
3. If registering on behalf of a PWD:
 - Your own valid ID.
 - Proof of relationship (can be verbal explanation, accompanied by any supporting documents if available).
 - Consent from the PWD (preferably in person; if not possible, we will have to reschedule the visit).

In-Person Verification Process:

Our volunteers will assist you with the following steps:

1. Identity Verification

- Confirm that the name on the National ID matches the name on the Mobile Money account.
- If there is a mismatch (e.g. due to nicknames, missing middle names), additional steps may be taken to verify ownership.

2. Consent & Media Collection

We will request and document informed consent for the following:

- To publish your/the PWD's name, photo(s), and story summary on our charity's website and communication materials.
- To share the mobile money number publicly for donation purposes.

Photos and short videos (if allowed) will be taken during the session.

3. Story Collection

We will assist in creating a short bio or summary of the PWD's story that highlights:

- Basic background
- Nature of the disability
- Current needs and how donations will help

You are welcome to prepare this in advance or work with our team to write it during your visit.

Important Notes:

- All information provided must be truthful. False claims may lead to disqualification or removal from the platform.
- We do not take any percentage of donations. All funds go directly to the mobile money number listed.
- We may follow up periodically to ensure information is still current.

Office Location & Hours:

Room 200, 1st Floor, Zolia-Yarzue Building, Adjacent Telecom, Opposite Good Shepherd, Paynesville, Liberia

Hours: Tuesdays and Thursdays (09:00 AM to 03:00 PM)

Contact: 0773886182

Thank you for helping us build a transparent, impactful platform to support persons with disabilities directly.